

# Mirror Lake Elementary

Magnet School-Home of the dolphins  
Title I school

## MARCH HIGHLIGHTS

ENORMOUS SUCCESS WITH MLE'S  
1ST ANNUAL DOLPHIN DASH  
FUNDRAISER! WE RAISED \$ 48,617.00



Please join us in congratulating our recipient of the Broward County "Just Do It" Award, Cody Williams!" 🎉🏆



### School Expectations

The front office remains locked at all times. Please ring the doorbell on the right side of the door and have your government issued ID readily available to hold up to the camera on the top of the doorbell. Please wait patiently to be buzzed into the office. If you are visiting the campus, you will be checked in with your ID through our Raptor System and issued a visitor's pass to wear. Thank you for your patience and cooperation.

### UPCOMING DATES

- 04/03/2025 K Round Up @ 8:30 AM
- 04/04/2025 SAC meeting @ 7:15 am
- 04/08/2025 Report Cards Issued
- 04/21/2025 Awards- Drive By: 4th & 5th Grades
- 04/22/2025 Awards- Drive By: 2nd & 3rd Grades
- 04/23/2025 Awards- Drive By: K & 1st Grades
- 04/18/2025 School closed
- 04/29/2025 Interim Reports Issued

# School Expectations

## FRONT OFFICE PROCEDURES

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### ARRIVAL PROCEDURES:

STUDENTS SHOULD NOT ARRIVE TO SCHOOL BEFORE 7:30 AM. DOING SO POSES A SAFETY RISK, AS THERE IS NO SUPERVISION PRIOR TO 7:30 AM. BREAKFAST IS SERVED BEGINNING AT 7:30 AM AND STUDENTS EATING BREAKFAST MUST BE IN LINE BY 7:45 AM, UNLESS THEY ARE ON A LATE BUS. ALL STUDENTS ARE EXPECTED TO BE IN THEIR GRADE LEVEL HALLWAY UNTIL THE FIRST BELL AT 7:50 AM. WHILE SITTING IN THE HALLWAY, ALL STUDENTS ARE EXPECTED TO HAVE A BOOK FOR READING. ONCE IN THEIR GRADE LEVEL HALLWAY, STUDENTS WILL NOT BE ALLOWED TO LEAVE THE HALLWAY FOR ANY REASON. STUDENTS ARE EXPECTED TO BE IN THEIR CLASSROOM, READY TO LEARN BY 7:50 AM.

PARENTS REPORT WITH THEIR CHILD(REN) TO THE OFFICE IF THEY ARRIVE TO SCHOOL AFTER 8:00AM.

### Dismissal Procedures:

We dismiss at 2:00 PM for all students.

Parents wishing to sign their student out early must do so before 1:30 PM (according to Board Policy 5.5) unless it is an emergency (administrative approval will be required).

## Reminders

**OFFICE HOURS:** 7:30 A.M.- 3:00 P.M.

**STUDENT HOURS:** 8:00 A.M.-2:00 P.M.

**BREAKFAST:** 7:30 A.M.- 7:55 A.M.

**EARLY RELEASE:** 12:00 NOON

**LATEST EARLY DISMISSAL:** 1:30 P.M.



## School Leaders

MRS. MARLEN VELIZ, PRINCIPAL

MS. HEND HAFEZ, ASSISTANT PRINCIPAL

(754)322-7100

BROWARDSCHOOLS.COM/MIRRORLAKE

## Stay Connected

### MLE Twitter:

<https://twitter.com/MLEMagnetSchool>

### MLE Instagram:

<https://www.instagram.com/mirrorlakemagnet/>

### MLE Facebook :

<https://www.facebook.com/profile.php?id=100092276006694&mibextid=LQQJ4d>

